

San Juan County Public Hospital District #3
Dbá Orcas Island Health Care District
Board of Commissioners Regular Meeting
September 3, 2019
5:00 pm – 7:00 pm
Orcas Island Fire & Rescue (OIFR)
Eastsound Firehall
Agenda

- I. **Call to Order - Action** Comm. Fralick

- II. **Public Comment** Comm. Fralick

- III. **Consent Agenda – Action** Comm. Fralick
 - a. **Regular Board Meeting Minutes – August 20, 2019** (attachment)
 - b. **AP Voucher Report – August 22nd in the amount of \$1,370** (attachment)

- IV. **Committee and Work Group Reports**
 - a. **Building/Equipment Committee** Comms. Fralick/Groundwater
 - i. Hargis Requirements Document – action (attachment)
 - ii. CAD Drawings
 - iii. Landscape

 - b. **Contract Negotiations Work Group** Comms. Lange/Miller
 - i. OFHC FY '20 Budget (attachment)
 - ii. OFHC Employee Benefits Proposal

 - c. **Finance Committee** Comms. Fralick/Miller
 - i. Clinic Financial Summary Report through June 30, 2019
 - ii. OIHCD 2019 Budget overview and 2020 Draft Budget – first look (attachment)
 - iii. 5-year Cash Flow Analysis

 - d. **Communications Committee** Comms. Boteler/Lange
 - i. Townhalls – logistics and materials
 - ii. Consideration of changing second Townhall from 11/4 to 10/28

- V. **Old Business**
 - a. **Consultant Update** Comms. Groundwater/Lange
 - b. **Work Group to review Consultant deliverables**

- VI. **New Business**
 - a. **Project Management** Comm. Miller
 - b. **Amended Procurement Policy** Comm. Groundwater

- c. **Draft Agenda for 9/17 – focus on Board planning** Comm. Fralick

- VII. Operations Report** Supt. Presson
 - a. **UW Reports/Meetings Structure** (attachment)
 - b. **Report from meeting with LifeWise of WA**
 - c. **SharePoint Update**
 - d. **Web Manager Proposal**

- VIII. Public Comment** Comm. Fralick

- IX. Upcoming Meetings** Comm. Fralick
 - a. **Regular Board Meeting - September 17th**
 - b. **UW Annual Leadership Report – September 17th Board meeting**
 - c. **Town Hall #1 – October 5th from 3 pm – 5 pm**
 - d. **Town Hall #2 – November 4th from 5:30 pm – 7:30 pm POSSIBLE CHANGE**
 - e. **Public Hearing on OIHCD 2020 Budget and Levy – November 5th Board meeting**

- X. Future Topics/Ongoing Activities** Comm. Fralick
 - a. **Updated Procurement Policy – September**
 - b. **Records Management and Technology Policy – October**
 - c. **Communications and Social Media Policy – November**
 - d. **Fixed Asset Management Policy - November**
 - e. **Business Travel & Expense Policy - December**
 - f. **Meeting Code of Conduct**
 - g. **Community Advisory Work Group**
 - h. **Launch of Metrics Committee**
 - i. **Board Succession Planning**
 - j. **District Logo, letterhead and business cards**
 - k. **Process to Vet Providers/Proposals/Requests for District Support**
 - l. **OFHC contracting with commercial insurers**
 - m. **OFHC provider compensation and incentive structure**
 - n. **SJC 2020 Community Needs Assessment**

- XI. Adjourn - Action** Comm. Fralick