

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
January 24, 2023

Orcas Island Health Care District

Board of Commissioners Regular Board Meeting Minutes

January 24, 2023
5:00 – 7:00 pm

Commissioners Present:

Pegi Groundwater, President
Marie Michnich
Dave Zoeller – Joined late
Carolyn Fiscus
Diane Boteler – Joined late

Staff :

Chris Chord, Superintendent

Commissioners Absent: None.

I. Call to Order

President Groundwater called the January 24th Regular Board Meeting to order at 5:02 PM with a quorum including three commissioners present in person, commissioners Zoeller and Boteler joined late via Zoom.

II. Public Comment

There were no public comments submitted to Superintendent Chord prior to the meeting.

Eileen Pyka made a public comment about an incident that required quick scheduling.

Aaimee Johnson, Island Primary Care – Orcas clinic manager was present via Zoom for the public meeting and discussed staffing improvements that are happening at the clinic. She committed to helping Eileen Pyka with scheduling.

Dr. Evan Buxbaum, a new pediatrician at the Island Primary Care – Orcas clinic recommended the patient portal for another form of prompt assistance. Dr. Buxbaum thanked the board and donors for the pediatric equipment funded through GiveOrcas.

III. Consent Agenda – Motion to approve the following consent agenda items, following slight alterations to the board meeting minutes, made by Commissioner Michnich; seconded by Commissioner Fiscus. Motion passed 5-0

- a. **Special Board Meeting Minutes – 11/15/22 revised & 12/20/2022**
- b. **AP Voucher Report A – 01/10/2022 - \$513,902.81**
- c. **AP Voucher Report B – 01/10/2022 - \$1,657.98**

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- IV. Operations Report** – The board was updated by Superintendent Chord on the December 2022 and overall 2022 financials. He reported on clinic building renovations, outdoor renovation timelines, and the clinic equipment purchase list. The clinic is near fully staffed with recent medical assistant hires. Other updates included the Clinic’s Orcas phone tree, the VA CCN referral process, and the referrals processes for mental health through Valorant telehealth at the clinic.

A new district communications committee with public representation began meeting. Their current work includes an annual update in the sounder and a communications calendar for 2023.

Other topics included recruitment for a district administrative assistant replacement, and collaboration with other community organizations.

The commissioners recommended a succinct, formal writeup be included in the public board meeting packet prior to board meetings.

V. New Business

- a. **Election of officers – Motion to elect** Commissioner Zoeller as Board Chair was made by President Groundwater as she would not run for re-election; seconded by Commissioner Michnich. Motion passed 4-0 with Commissioner Boteler not present for the vote. President Groundwater proposed presenting a motion to appoint a second auditing officer at the next board meeting.
- b. **Committee member reassignments** – Recommended that commissioners review their individual participation and come back with membership recommendations at the next board meeting.

VI. Public Comment

Bob Thomas congratulated the Island Primary Care – Orcas team on approaching full staffing. Bob expressed that for the VA CCN referral process for specialists, people may need more assistance. He asked the district to share more information on the VA CCN referral process to the community.

Aamee Johnson, Clinic Manager at Island Primary Care – Orcas committed to following up with the Island Health Clinics Director, Marcy Shimada, on the VA referral process for Anacortes specialty providers.

- VII. Adjourn – A Motion** to adjourn the meeting was made by Commissioner Fiscus; seconded by Commissioner Michnich. The motion passed 4-0 with Commissioner Boteler not present. The regular board meeting adjourned at 6:23 PM.

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Minutes approved this 28th day of February, 2023.



5/5/2023

Attest: Diane Boteler, OIHCD Board Secretary