

San Juan County Public Hospital District #3
Orcas Island Health Care District

RESOLUTION 2018-5

RESOLUTION ADOPTING AN INTERIM 2018 BUDGET

WHEREAS, the Board of Commissioners of Orcas Island Health Care District considers it necessary to incur certain expenses associated with the establishment and operation of the District prior to the collection of the 2019 tax levy; and,

WHEREAS, interim financing is available from San Juan County with a requirement that the District must first adopt a budget for 2018; and,

WHEREAS, the Board of Commissioners has not yet determined the nature of the services to be acquired or the timing of payment for those services; and,

WHEREAS, The Board of Commissioners has not yet commenced contract negotiations with any service providers; and,

WHEREAS, the Board of Commissioners is not yet prepared to hold a public hearing to adopt a budget for 2019; and,

WHEREAS, the Board of Commissioners has developed an Interim 2018 Budget which includes estimates for district expenses, including potential payments for clinic services provided and certain building expenses.

THEREFORE, BE IT RESOLVED by the Board of Commissioners for Orcas Island Health Care District, that in order to take advantage of the financing offered by San Juan County, the District hereby approves the Interim 2018 budget.

Adopted this 5th Day of June, 2018.



President and Commissioner, Richard Fralick



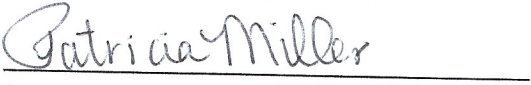
Commissioner, Pegi A. Groundwater



Commissioner, Art Lange



Commissioner, Diane Boteler M.D.



Secretary and Commissioner, Patricia Miller

**San Juan County Public Hospital District #3/Orcas Island Health Care District
2018 Interim Budget
Adopted June 5th, 2018**

	2018 Budget	Assumptions
Beginning Cash	0	
INCOME		
Property Tax Revenue	0	
Interlocal Loan from San Juan County	400,000	Drawn in two increments of \$200K each
INCOME TOTALS	400,000	
EXPENSES		
<i>NOTE: All expenses in this subsection are estimates only - no contractual requirements exist at this time</i>		
Provider subsidy - UW Medicine	137,500	Based on OMF/UW Contract - 1/4 annual operating deficit
Provider subsidy - Orcas Family Health Center	82,500	1/4 of projected annual operating deficit If facility is transferred to district - utilities & maint., \$5K Building Insurance, \$7,500
Orcas Medical Foundation Building Costs	11,300	refrig over 18 mths
Xray Machine Purchase	21,667	\$2,500 for 18/mths, \$5K install, \$278 for 18/mths for generator
POTENTIAL SUBSIDY PAYMENTS	252,967	
Commissioners Compensation	19,380	\$114 pp/per mtg for 34 weeks, does not include subcommittee meetings
Waiver of Compensation	-15,504	RCW allows commissioners to waive compensation
Superintendent/Assistant	27,020	Superintendent 20 hrs/week @\$80K/year starting July 1st, Salary based on Lopez/SJI compensation. Assistant 15 hrs/week \$20/hr. starting August 1st.
PERSONNEL TOTALS	30,896	
FICA & Medicare Tax	2,067	7.65% of base compensation
L&I - Worker's Comp	392	1.45% of base compensation
Medical Insurance/Employee Benefits	4,053	Estimated at 15% of base compensation
BENEFITS TOTAL	6,512	
Rent	1,650	200 sf office @\$1.20 sf, \$50/mth utilities, \$500 deposit, starting August 1st
Office Equipment	7,700	\$3,500 office equipment, \$700 x 6 for commissioner's computers
Office Supplies	1,000	\$100/mth + \$500 startup
Miscellaneous Administrative Expenses	1,000	
OFFICE & OPERATING EXPENSES	11,350	
Legal Services	20,000	
Accounting Expenses	250	\$3.56 per A/P warrant and \$8.97 per Payroll warrant
Independent Contractor Services	10,000	Placeholder for potential consulting services TBD
Technology Support Services	1,000	Laptop support, software, miscellaneous
PROFESSIONAL SERVICES	31,250	
Telephone & Internet	500	\$100/mth starting August 1st
Website/Email Service	500	Placeholder for unanticipated technology expenses (web, PR requests, etc.)
COMMUNICATIONS	1,000	
Travel	700	AWPHD Conference, 2 attendees
Meeting Expenses	150	
TRAVEL	850	
Promotions & Advertising	200	Notice for public hearing/Town Hall
MARKETING EXPENSES	200	
Board & Officers/General Liability Insurance	3,000	
GENERAL INSURANCE	3,000	
Printing/Graphics	200	
Dues & Subscriptions	700	AWPHD prorated \$500, \$200/Other
Interest Payments	0	No interest payments required, interest will accrue
Election Services	12,000	Payment not required until 2019 but could be paid with loan proceeds
MISCELLANEOUS	12,900	
Other	6,000	Contingency for unknowns
EXPENSE TOTALS	356,925	
Ending Cash	43,075	

2018 Interim Budget
 Monthly Detail of Expenses
 Adopted June 5th, 2018

	May	June	July	August	September	October	November	December	YTD Total
UW Funding						137,500			137,500
OFHC Funding						82,500			82,500
OMF				1,050	1,050	1,050	1,050	1,052	6,300
OMF Building Insurance					5,000				5,000
Xray Machine Purchase			7,778	2,778	2,778	2,778	2,778	2,777	21,667
Commissions Compensation	2,280	2,280	2,850	2,280	2,280	2,850	2,280	2,280	19,380
Waiver	(1,824)	(1,824)	(2,280)	(1,824)	(1,824)	(2,280)	(1,824)	(1,824)	(15,504)
Superintendent/Staffing		320	3,733	4,533	4,533	4,833	4,533	4,533	27,020
Payroll Taxes and Benefits		77	900	1,093	1,093	1,165	1,093	1,093	6,512
District Office Rent				730	230	230	230	230	1,650
Office/Computer Equipment				7,700					7,700
Office Supplies				600	100	100	100	100	1,000
Miscellaneous Administrative Expenses				200	200	200	200	200	1,000
Legal			10,000	10,000	50	50	50	50	20,000
Accounting				50	50				250
Professional/Independent Contractors				5,000	5,000				10,000
Technology Support Services			200	200	200	200	200	200	1,200
Telephone & Internet				100	100	100	100	100	500
Website/Email Service				100	100	100	100	100	500
Travel			500						500
Meeting Expenses				30	30	30	30	30	150
Promotions & Advertising			100						200
General Liability/D&O Insurance				3,000			100		3,000
Printing/Graphics				40	40	40	40	40	200
AWPHD/Other						700			700
Election Services									12,000
Other			1,000						12,000
Total	456	853	25,831	1,000	1,000	1,000	1,000	1,000	6,000
Cummulative		1,309	27,140	65,799	87,759	320,905	332,964	356,925	

ESTIMATED FUNDING REQUIRED \$356,925