

Orcas Island Health Care District
Board of Commissioners - REGULAR Meeting Minutes
REMOTE BOARD MEETING
May 3rd, 2022
5:00 – 7:00 p.m.

Commissioners Present (via Zoom):

Pegi Groundwater, President
Marie Michnich
Diane Boteler, Secretary – arrived 5:07 p.m.
Dave Zoeller
Carolyn Fiscus

Staff (via Zoom):

Tom Eversole, Interim Superintendent
Kim Kimple, Administrative Assistant

Commissioners Absent:

None.

- I. **Call to Order** President Groundwater called the May 3rd, 2022 meeting to order at 5:00 p.m. with a quorum including four Commissioners present Commissioner Boteler arrived at 5:07 p.m.

- II. **Public Comment**

None.

- III. **Consent Agenda**

- a. Regular Board Minutes – 04/19/2022
- b. AP Voucher Report – 04/22/2022 in the amount of \$1557.43
- c. AP Voucher Report – 04/22/2022 in the amount of \$385,822.30

MOTION to approve the Consent Agenda by Commissioner Zoeller; second by Commissioner Michnich. Motion passed, 4-0.

- IV. **Operations Report**

- a. **Financial report for April**

- i. The updated March financial report was presented with changes reflecting potential relocation costs for the new superintendent.

- b. **Strategic Planning**

- i. The district is engaging with community stakeholders to expand the reach of the upcoming survey.

- c. **IH-OIHCD Update**

- i. The district has received a bid for the two exam rooms. An additional bid will be generated for the remodel of the conference room to split for storage, as well as potential for the addition of a telehealth office. The committee will be meeting soon to go over compiled data.

- d. **Search for Permanent Superintendent**
 - i. The search continues for the permanent position, with 3 applicants to-date. Advertisement has expanded to schools of public health job boards in Washington and Oregon.
- e. **Report on donor recognition event**
 - i. A small event was held in recognition of Fanny O’Leary for the donation of the x-ray machine.

V. Old Business

- a. **Resolutions**
 - i. **Resolution to Appointan Alternate Auditing officer and Resolution Declaring Surplus**

MOTION to Adopt Resolution 2022-06 Appointment of Commissioner Fiscus as Alternate Auditing Officer, and Resolution 2022-07 Declaration of Surplus, by Commissioner Michnich; second by Commissioner Boteler Motion passed unanimously, 5-0.

- b. **Committee Commitments**
 - i. There is an open position on the Communication Outreach joint committee, with one board member currently serving, the district would like to add a second board member.
- c. **Charitable Foundation**
 - i. President Groundwater reintroduced the concept of creating a charitable foundation. This would provide a means for donors to provide tax-deductible gifts that would remain in the community.
- d. **OPMA Updates**
 - Effective June 1st, the Proclamation prohibiting in-person meetings will end. Discussion included options for returning to in-person meetings while allowing a hybrid option for those wishing to attend remotely.

VI. New Business

None.

VII. Committee and Work Group Reports

- a. **Building Committee**
 - i. **Alarm monitoring update**
 - . The Bellingham contractor will be scheduling a site visit to determine compatibility with the current system.
 - ii. **Cost sharing exam rooms remodel**
 - . Presented in Operations Report.
 - iii. **Capital improvement plan for clinic**
 - . The district will create a comprehensive maintenance schedule to develop a capital improvement plan from.
- b. Other: President Groundwater posed whether a second meeting is still needed each month, or if one meeting would suffice.

VIII. Public Comment

None.

IX. Upcoming Meetings and Activities – Information

- a. **Regular Board Meeting – May 17th, 2022**
- b. **Regular Board Meeting – June 7th, 2022**

X. Adjourn

- a. Moved by Commissioner Michnich, seconded by Commissioner Boteler to adjourn the meeting at 5:53 Motion unanimously carried.

Minutes approved this 17th day of May , 2022.

DocuSigned by:

Diane Boteler

Attest: ~~Diane Boteler~~, OIHCD Board Secretary

5/22/2022

Date signed