

**Orcas Island Health Care District**  
Board of Commissioners - REGULAR Meeting Minutes  
REMOTE BOARD MEETING  
May 17<sup>th</sup>, 2022  
5:00 – 7:00 p.m.

**Commissioners Present (via Zoom):**

Pegi Groundwater, President  
Marie Michnich  
Dave Zoeller  
Carolyn Fiscus – arrived at 5:04

**Staff (via Zoom):**

Tom Eversole, Interim Superintendent  
Kim Kimple, Administrative Assistant

**Commissioners Absent:**

Diane Boteler

- I. **Call to Order** President Groundwater called the May 17<sup>th</sup>, 2022 meeting to order at 5:00 p.m. with a quorum including three Commissioners present; Commissioner Fiscus arrived at 5:04 p.m.
- II. **Public Comment**  
None.
- III. **Consent Agenda**
  - a. Regular Board Minutes – 05/03/2022
  - b. AP Voucher Report – 05/13/2022 in the amount of \$10,603.94

**MOTION to approve** the Consent Agenda by Commissioner Michnich; second by Commissioner Zoeller. Motion passed, 3-0.

**IV. Operations Report**

- a. **SAO Annual Report**
  - i. The State Auditor’s Office Annual Financial Report is in progress.
- b. **Strategic Planning Survey**
  - i. The strategic plan survey is ready to launch.
- c. **IH-OIHCD Operations**
  - i. IH continues development of a maintenance plan, is exploring access to a cardiologist, measuring metrics on call wait times, and working to increase provider productivity.
- d. **Search for Permanent Superintendent**
  - i. The search continues for the permanent Superintendent position, with 2 qualified applicants. Applications will continue to be accepted.

**V. Old Business**

**a. Charitable Foundation**

- i. President Groundwater introduced the option of utilizing the IH Foundation vs. establishing its own foundation.

**b. Resolution 2022-09 Approval of Clinic Lease to Island Hospital**

- i. **MOTION to Adopt** Resolution 2022-09 Approval to Lease Clinic Building to Island Hospital, by Commissioner Michnich; second by Commissioner Zoeller Motion passed unanimously, 4-0.

**VI. New Business**

**a. Resolution 2022-08 Move to one monthly meeting**

- i. **MOTION to Adopt** Resolution 2022-08 Changing the Regular Meeting Time of the Board to One Meeting Per Month, by Commissioner Fiscus; second by Commissioner Michnich. Motion passed unanimously, 4-0.

**b. Resolution 2022-10 Interlocal with HCA for PEBB**

- i. **MOTION to Adopt** Resolution 2022-10 Authorizing Interlocal between OIHCD and Washington Health Care Authority, by Commissioner Zoeller; second by Commissioner Michnich. Motion passed unanimously, 4-0.

**VII. Executive Session**

The Board entered Executive Session at 5:18 in accordance with RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment. The session was scheduled to last 20 minutes with no action expected on the matter. At 5:38 the Board extended by 3 minutes. The Board returned to the regular meeting at 5:41 p.m.

Interview of qualified candidates for the permanent Superintendent position will be held at the June 7<sup>th</sup> meeting.

**VIII. Committee and Work Group Reports**

**a. Joint Finance Committee**

- i. The committee met to review financial reports for 2021 Q 3&4, and 2022 Q1.

**b. Operations Committee**

- i. Covered in Operations report above.

**c. Facilities Committee**

- i. Commissioner Zoeller provided a progress report on security monitoring, electrical work, contractor hours, and wetland survey opportunity.
- ii. **MOTION to** move forward with a wetland survey with report by Commissioner Michnich; second by Commissioner Zoeller. Motion passed unanimously, 4-0.

**IX. Public Comment**

Millie V. commented on reducing the number of Board meetings.

**X. Upcoming Meetings and Activities**

a. **Regular Board Meeting – June 7<sup>th</sup>, 2022**

**XI. Adjourn**

- a. Moved by Commissioner Michnich, seconded by Commissioner Fiscus to adjourn the meeting at 5:55. Motion unanimously carried.

**Minutes approved this \_\_7th\_\_ day of \_\_June\_\_, 2022.**

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Attest: Diane Boteler, OIHCD Board Secretary

\_\_\_\_\_  
Date signed