

SJCPHD#3: Orcas Island Health Care District
Public Hearing & Special Board Meeting – Minutes
November 15th, 2023



Orcas Island Health Care District

Minutes of the November 15, 2023 Board of Commissioners Public Hearing and Special Board Meeting

Commissioners Present:

Dave Zoeller
Diane Boteler
Carolyn Fiscus
Pegi Groundwater
Marie Michnich

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call to Order – Public Budget & Levy Hearing – Action

President Zoeller called the November 15 Public Hearing to order at 4:33 pm with a quorum of commissioners present.

II. Public Budget Hearings

a. SJCPHD #3 2024 Budget

i. Presentation of 2024 Proposed Budget (attachment)

The proposed 2024 budget was presented to the public and the board by Superintendent Chord. There was public testimony from Patricia Benton, Jan Ehrlichman and a letter was read on behalf of Hilary Canty. The board deliberated on the proposed budget.

b. SJCPHD#3 2024 Levy

i. Presentation of 2024 Levy – Information (attachment)

The proposed 2023 levy was presented to the public. There was public testimony from Patricia Benton and the board deliberated.

III. Close Public Budget & Levy Hearing

The Public Budget and Levy Hearing ended at 5:20 pm.

IV. Call To Order – Special Board Meeting

President Zoeller called the November 15, 2023 Special Board Meeting to order at 5:20 pm with a quorum of all commissioners present.

V. Special Meeting Public Comment

No public comment.

VI. New Business –

Motion to approve the budget, with an addition of \$75,000 to Clinic General Maintenance, made by Commissioner Groundwater, seconded by Commissioner Michnich. Motion approved 5 – 0.

Motion to approve the amended SJCPHD#3 Budget Resolution 2023-02 made by Commissioner Groundwater; seconded by Commissioner Michnich. Motion approved 5-0.

Motion to instruct Superintendent Chord to file the DOR Levy Certification made by Commissioner Groundwater; seconded by President Zoeller. Motion approved 5 - 0.

VII. Consent Agenda

Motion to approve the following Consent Agenda items made by Commissioner Michnich; seconded by Commissioner Groundwater. Motion approved 5 - 0.

- a. **Regular Board Meeting Minutes – 10/24/2023**
- b. **AP Voucher Report – 10/31/2023 - \$19,862.66**

VIII. Superintendent Report

Superintendent Chord updated the board on the October financials. He reported that the Maintenance technician position has been posted on the district website and in the Islands' Sounder. President Zoeller will report on the Capital Needs Assessment in the December Special Board Meeting.

Superintendent Chord provided an update on the Operations Committee. The ultrasound machine will be delivered to the clinic on November 16, the front desk position remains open. Island Primary Care – Orcas had a consultant present on efficiency of clinic visits which was well received by the staff. The availability of OB visits will increase from 2- 4 days per month and the cardiology telehealth program is going very well.

He also updated the board on the Quality, Medical Director and EMS/After-Hours committees.

a. DOH Oral Health Grant

A retired dentist, Dr. Ehlers, has agreed to help with dental services. Planning meetings continue.

b. Other Items:

Cash reserves have been invested and the January 8 Board Retreat planning is ongoing.

The newly elected board members will be sworn in within 10 days of the election certification. The board will need to identify who will fill the vacant committee seats of outgoing board members.

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IX. Executive Session

The Board entered Executive Session at 6:31 pm in accordance with RCW 42.30.110 to discuss the performance of a public employee. The Board returned to the Special Meeting at 6:46 pm.

X. Old Business

a. Financial management policy review

Commissioner Groundwater presented the financial management policy revision drafted by the District's legal counsel.

Motion to approve the amendment to the District's financial management policy made by Commissioner Groundwater; seconded by Commissioner Fiscus. Motion approved 5-0.

XI. Public Comment

No public comment.

XII. Adjourn – Action

Motion to adjourn Special Board Meeting made by President Zoeller; seconded by Commissioner Michnich. Motion approved 5 - 0. Special Board Meeting adjourned at 6:51 pm.

Minutes approved this 19th day of December, 2023.

DocuSigned by:

Diane Boteler

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Attest: Diane Boteler, OIHCD Board Secretary