

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
October 25, 2022

Orcas Island Health Care District
Board of Commissioners - REGULAR Meeting Minutes
REMOTE BOARD MEETING
October 25, 2022
5:00 – 7:00 p.m.

Commissioners Present (via Zoom):

Pegi Groundwater, President
Marie Michnich
Dave Zoeller
Carolyn Fiscus
Diane Boteler

Staff (via Zoom):

Tom Eversole, Interim Superintendent
Kim Kimple, Administrative Assistant

Commissioners Absent: None.

I. Call to Order

President Groundwater called the October 25 meeting to order at 5:00 p.m. with a quorum including five Commissioners present. The District will meet virtually in accordance with the OPMA to protect the health of the community, commissioners, and staff.

II. Public Comment Pierrette provided comment regarding the Superintendent budget.

III. Quarterly Island Health Update

- a. Elise Cutter, Chief Executive Officer of Island Health facilitated a discussion of progress made since the last quarterly update

IV. Consent Agenda –

- a. **Regular Board Minutes – 9/27/2022**
- b. **Special Board Meeting Minutes – 10/19/2022 and 10/10/2022**
- c. **Work Session Minutes – 10/06/2022 and 10/20/2022**
- d. **AP Voucher Report – 8/30/2022, 9/6/2022, 9/27/2022, 10/04/2022, 10/18/2022**

MOTION to Approve Consent Agenda by Commissioner Michnich; second by Commissioner Boteler.

Motion passed 5-0.

V. Operations Report

- a. **Hiring of Permanent Superintendent**
 - i. Superintendent Chris Chord was introduced
- b. **September Financial Report**
 - i. Tom Eversole presented the September financial report.
- c. **Generator Replacement**

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
October 25, 2022

- i. An update to the generator replacement project was provided.
- d. **Deye Lane Drainage and Repair**
 - i. An update was provided on the Deye Lane neighborhood meeting to address drainage and road repair.
- e. **Physical Therapy Easement Update**
 - i. The Board discussed the physical therapy easement.
- f. **Possible Cross Easements with OPAL**
 - i. The Board discussed cross easement options.

VI. Old Business

- a. **Generator Replacement**
 - i. **MOTION to accept** the generator replacement proposal provided by Pickett Springs by Commissioner Zoeller, second by Commissioner Boteler. The motion passed 5-0.
- b. **Road Repair**
 - i. **MOTION to accept** the road repair proposal provided by Island Excavating by Commissioner Zoeller, second by Commissioner Michnich. Discussion included repair needs, easements, and payment allocation. The motion passed 5-0.
- c. **Adoption of 2023 – 2027 OIHCD Strategic Plan**
 - i. **MOTION to Adopt** the 2023 – 2027 OIHCD Strategic Plan with additional changes as Tom and Jody find appropriate by Commissioner Michnich, second by Commissioner Groundwater. The motion passed 5-0.
- d. **Second Reading of 2023 Draft Budget**
 - i. The Board reviewed the 2023 Draft Budget line-by-line. After discussion, the Board desires to reduce the property tax levy by \$300,000 for the 2023 Levy.
 - ii. **MOTION to reduce** the amount of levy requested by \$300,000 by Commissioner Fiscus, second by Commissioner Michnich. The motion passed 5-0.
- e. **Clinic Equipment Replacement and Procurement**
 - i. Clinic equipment replacement and procurement was discussed and considered within the 2023 Budget.
- f. **Storage Space Improvement**
 - i. The Board discussed engaging with a space planner to assess and identify space needs prior to making a decision on additional storage space. This item was considered in the 2023 Budget with \$10,000 added for a consultant.

VII. New Business

- a. **Welcome Reception for New IHPC-O Physicians and District Superintendent**
 - i. An event will be held in late November to welcome new physicians and Superintendent Chord.
- b. **Expanding Committee Membership**

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
October 25, 2022

- i. **MOTION to include** community members in district subcommittees and strike the insurance, legal and staffing committees by Commissioner Michnich, second by Commissioner Zoeller. The Motion passed 5-0.
- c. **Vacation Leave**
 - i. **MOTION to Adopt** a policy permitting employees to borrow vacation time as needed prior to accrual by President Groundwater, second by Commissioner Fiscus. The motion passed 5-0.

VIII. Committee and Work Group Reports

- a. **None.**

IX. Public Comment

Bob shared comments regarding the good work the board is accomplishing, the decision regarding the budget reduction, and recommendation on a veteran outreach program.


Pierrette thanked board for good discussion on budget, and Tom for this good work during his time with the district.

X. Upcoming Meetings & Activities - Information

- a. **Special Board Meeting – November 15, 2022 – Public Budget Hearing**
- b. **Regular Board Meeting – November 22, 2022**

- XI. Adjourn - MOTION to adjourn** by Commissioner Boteler; second by Commissioner Zoeller. The Motion passed 5-0. The meeting adjourned at 7:39 p.m.

Minutes approved this 15th day of November, 2022.

DocuSigned by:

8CA83973C822422...

Attest: Diane Boteler, OIHCD Board Secretary