

San Juan County Public Hospital District #3
Dbá Orcas Island Health Care District
Special Meeting Board of Commissioners
October 2, 2019
5:00 pm – 8:00 pm
Orcas Island Library
Community Room
Agenda

- I. **Call to Order - Action** Comm. Fralick

- II. **Public Comment** Comm. Fralick

- III. **Consent Agenda – Action** Comm. Fralick
 - a. **Regular Board Meeting Minutes – September 17, 2019** (attachment)
 - b. **AP Voucher Report – September 15th in the amount of \$7,649.58** (attachment)
 - c. **AP Voucher Report – September 24th in the amount of \$71,716.74** (attachment)

- IV. **Committee and Work Group Reports**
 - a. **Building/Equipment Committee - Information** Comms. Fralick/Groundwater/Supt
 - i. Hargis Requirements document
 - ii. Building repair cost estimates to use in budgeting
 - iii. UWNC 2020 equipment maintenance/replacement estimates
 - iv. Meeting with KCBA on 10/11

 - b. **Negotiations Committee – Action** Comms. Lange/Miller/Supt
 - i. OFHC FY '20 Budget – Action

 - c. **Finance Committee - Information** Comms. Fralick/Miller/Supt
 - i. Clinic Financial Summary Report through June 30, 2019 – Update
 - ii. OIHCD 2020 Draft Budget – second look
 - iii. 5-year Cash Flow Analysis

 - d. **Communications Committee** Comms. Boteler/Lange/Supt
 - i. Town Hall Materials – Action
 - ii. Town Hall logistics

- V. **Strategic Planning** **ALL**

Update on Consultant work and next steps, which includes how the timing of the Consultant report impacts budget planning, long-term financing, and building decisions.

VI. Operations Report - Information

- a. OIHCD August Financials Supt Presson
- b. Quest Lab Supt Presson
- c. Premera/LifeWise visit Supt Presson
- d. Project Management SOW Supt/Comm. Miller
- e. Web Manager Proposal Supt/Comm. Groundwater

VII. Public Comment

Comm. Fralick

VIII. Upcoming Meetings

Comm. Fralick

- a. **UW Medicine Orcas Island Clinic Staff Meeting on October 4th**
- b. **Town Hall #1 – October 5th from 3 pm – 5 pm at Eastsound Firehall**
- c. **Monthly Ops call with UW Medicine Orcas Island Clinic on October 11th**
- d. **Regular Board Meeting – October 15th - Premera to be last on Agenda**
- e. **Town Hall #2 – October 28th from 5:30 pm – 7:30 pm at Orcas Center Madrona Room**
- f. **Public Hearing on OIHCD 2020 Budget and Levy – November 5th Regular Board meeting**

IX. Future Topics/Ongoing Activities

Comm. Fralick

- a. **Records Management and Technology Policy – November**
- b. **Communications and Social Media Policy – November**
- c. **Fixed Asset Management Policy - December**
- d. **Business Travel & Expense Policy - December**
- e. Meeting Code of Conduct
- f. Community Advisory Work Group
- g. Launch of Metrics Committee
- h. Board Succession Planning
- i. District Logo, letterhead and business cards
- j. Process to Vet Providers/Proposals/Requests for District Support
- k. OFHC contracting with commercial insurers
- l. OFHC provider compensation and incentive structure
- m. SJC 2020 Community Needs Assessment

X. Adjourn - Action

Comm. Fralick