

**San Juan County Public Hospital District #3  
Dbá Orcas Island Health Care District**

**Board of Commissioners Regular Meeting  
December 3, 2019  
5:00 pm – 7:00 pm**

**Orcas Island Fire & Rescue (OIFR)  
Eastsound Firehall**

**Agenda**

- I. **Call to Order - Action** Comm. Fralick
  
- II. **Public Comment** Comm. Fralick
  
- III. **Consent Agenda – Action** Comm. Fralick
  - a. **Special Board Meeting Minutes – October 28, 2019** (attachment)
  - b. **Regular Board Meeting Minutes – November 5, 2019** (attachment)
  - c. **AP Voucher Report – November 8<sup>th</sup> in the amount of \$263,279.37** (attachment)
  - d. **AP Voucher Report – November 25<sup>th</sup> in the amount of \$1,715.95** (attachment)
  
- IV. **Committee and Work Group Reports**
  - a. **Building/Equipment Committee** Comms. Fralick/Groundwater
    - i. Hargis Requirements Document – update
    - ii. KCDA Roof & HVAC contractors - update
  
  - b. **Finance Committee** Comms. Fralick/Miller
    - i. FY '20 Q'1 (July through Sept) UWNC Financial Report (attachment)
    - ii. Clinic Financial Comparison Report
    - iii. October After-Hours Reports (attachments)
  
- V. **Old Business**
  - a. **Amended Procurement Policy – action** (attachment) Comm. Groundwater
  - b. **Consultant Update – Clinic Structure** Comms. Miller/Lange/Supt
    - i. Revisit DZA Economic Model (attachment)
    - ii. Update from Planning Calls with WIPFLI
    - iii. December 10th Special Meeting Agenda
  - c. **OIHCD Prospectus – updated Draft** (attachment) Comm. Fralick
  
- VI. **New Business** Comm. Fralick

- VII. Operations Report** Supt. Presson
- VIII. Public Comment** Comm. Fralick
- IX. Upcoming Meetings** Comm. Fralick
- a. Special Board Meeting – December 10<sup>th</sup>
  - b. Monthly Ops/In person with Matt/Mark/OIHCD Officers/Supt – December 16<sup>th</sup>
  - c. Regular Board Meeting - December 17<sup>th</sup>
- X. Future Topics/Ongoing Activities** Comm. Fralick
- a. Work Groups to further Clinic Structure efforts
  - b. Meeting Code of Conduct – December with review of Bylaws
  - c. Business Travel & Expense Policy – December 17 first review
  - d. Records Management and Technology Policy – Q'1 2020
  - e. Fixed Asset Management Policy – Q'1 2020
  - f. Communications and Social Media Policy – Q'2 2020
  - g. Board Succession Planning
  - h. District Logo, letterhead and business cards
  - i. Process to Vet Providers/Proposals/Requests for District Support
  - j. OFHC contracting with commercial insurers
  - k. OFHC provider compensation and incentive structure
  - l. SJC 2020 Community Needs Assessment
- XI. Adjourn - Action** Comm. Fralick

