

**San Juan County Public Hospital District #3  
Dbá Orcas Island Health Care District**

**Board of Commissioners Regular Meeting**

**January 7, 2020**

**5:00 pm – 7:00 pm**

**Orcas Island Fire & Rescue (OIFR)**

**Eastsound Firehall**

**Agenda**

- I. **Call to Order - Action** Comm. Fralick
  
- II. **Public Comment** Comm. Fralick
  
- III. **Consent Agenda – Action** Comm. Fralick
  - a. **Regular Board Meeting Minutes – December 3, 2019** (attachment)
  - b. **Special Board Meeting Minutes – December 10, 2019** (attachment)
  - c. **AP Voucher Report – December 16<sup>th</sup> in the amount of \$14,602.35** (attachment)
  - d. **AP Voucher Report – December 26<sup>th</sup> in the amount of \$2,010.74** (attachment)
  - e. **AP Voucher Report – January 4<sup>th</sup> in the amount of \$11,543.90** (attachment)
  
- IV. **Committee and Work Group Reports**
  - a. **Building/Equipment Committee** Comms. Fralick/Groundwater
    - i. Hargis – update
    - ii. KCDA Roof & HVAC contractors - update
  
  - b. **Finance Committee** Comms. Fralick/Miller
    - i. FY '20 Q'1 (July through Sept) UWNC Financial Report
    - ii. Clinic Financial Comparison Report
  
  - c. **Marketing OIHCD to FQHC/Provider-Based RHCs** Comms. Groundwater/Lange
  
  - d. **FQHC**
    - i. Prospect List Comms. Boteler/Fralick
    - ii. Details on service requirements Comm. Groundwater
  
  - e. **Provider Based RHC** Comms. Groundwater/Miller
    - i. Cost, process and legal issues to consider in a combined Clinic model

- V. Old Business**
  - a. Process and Timeline for Clinic Structure** Comm. Fralick
    - i. Critical questions to answer
    - ii. Request to Existing Clinic Operators
  
- VI. New Business** All
  - a. Annual Election of Board Officers – Action**
  - b. Annual Review of Committees (Chairs ??) and Meetings Calendar - Action**
  - c. Initiate Metrics Committee - Action**
  - d. OIHCD Business Travel & Expense Policy - DRAFT**
  
- VII. Operations Report** Supt. Presson
  - a. 2019 OIHCD Financial Report** (attachment)
  - b. 2020 Commissioner Calendar (Jan – March)**
  - c. Medical Clinic Equipment Inventory**
  
- VIII. Public Comment** Comm. Fralick
  
- IX. Upcoming Meetings** Comm. Fralick
  - a. Monthly UW Ops Call – January 10<sup>th</sup>**
  - b. Regular Board Meeting – January 21<sup>st</sup>**
  - c. OFHC Annual RHC Presentation – January 21<sup>st</sup>**
  - d. Possible Records Management/SharePoint Training – February TBD**
  
- X. Future Topics/Activities** Comm. Fralick
  - a. Records Management and Technology Policy – Q’1 2020**
  - b. Fixed Asset Management Policy – Q’1 2020**
  - c. Communications and Social Media Policy – Q’2 2020**
  - d. Review of Bylaws and Meeting Code of Conduct**
  - e. Board Succession Planning**
  - f. District Logo, letterhead and business cards**
  - g. Process to Vet Providers/Proposals/Requests for District Support**
  - h. OFHC contracting with commercial insurers and MedicareAdvantage plans**
  - i. OFHC provider compensation and incentive structure**
  - j. SJC 2020 Community Needs Assessment**
  
- XI. Adjourn - Action** Comm. Fralick