

# Orcas Island Health Care District

## Board of Commissioners Special Board Meeting

October 7<sup>th</sup>, 2024

5:00 – 7:00 PM

33 Urner St #4, Eastsound, WA 98245

### Join Zoom Meeting

<https://us02web.zoom.us/j/2606173610>

## Agenda

- I. **Call To Order – Special Board Meeting** President Zoeller
  
- II. **Commissioner Additions to Board Agenda** President Zoeller
  
- III. **Public Comment** President Zoeller  
*Comments received via email will be read by the Superintendent. Meeting participants will be asked to raise their hand and will be called on to deliver their comment.*  
  
*Generally, the Commissioners do not respond to specific comments or engage in dialogue during the public comment period; however, the President may direct staff to follow up with the speaker as appropriate. Public comment is for members of the public to inform the Board of their views regarding Board business.*
  
- IV. **Communications Strategy Introduction** Mary Kay Clunies - Ross
  
- V. **Consent Agenda – Action** President Zoeller
  - a. **Regular Board Meeting Minutes – 08/27/2024**
  - b. **Special Board Meeting Minutes – 09/19/2024**
  - c. **AP Voucher Report – 09/03/2024 - \$21,699.19**
  - d. **AP Voucher Report – 09/17/2024 – \$13,668.36**
  - e. **AP Voucher Report – 10/01/2024 - \$136,364.44****Action:** *Approve Consent Agenda*
  
- VI. **Superintendent Report** Superintendent Chord
  - a. **August 2024 Financial Review**
  - b. **Building Committee**
    - i. Road paving completed
    - ii. Electrical repair in progress
    - iii. Storage container at clinic

- iv. RFQ for facilities planner – on hold?
- c. **Finance Committee**
  - i. Next Contract Negotiations 10/11/2024
- d. **Operations Committee**
  - i. Running about 200 visits ahead of 2023, but with less backup coverage for provider PTO
  - ii. New RN hire, still looking for an additional MA
  - iii. Published sounder article featuring the clinic triage RNs
  - iv. Ordered POC testing supplies for Orcas
  - v. Free scales, ear thermometers, newborn packets available for clinic patients
  - vi. Heart Healthy Class on October 23<sup>rd</sup> at Senior Center – 1:00 PM
  - vii. Provider Retreat October 3<sup>rd</sup>
  - viii. Discussed a 3<sup>rd</sup> next available appointment provider wait times report
- e. **Orcas Community Dental Project**
  - i. Katie is meeting with HCA directors with the Washington Association of Rural Health Clinics board and lobbyists
  - ii. DOH Grant ended 08/31, utilized all \$148k of grant funds awarded
  - iii. Still have a few items agreed upon to purchase, that will be funded out of OIHCD grant match dollars
  - iv. Airport Center location leased and keys acquired – First dental clinic day will be 10/25 at the new location
  - v. Dental Assistant/Clinic Coordinator position hired with Orcas local resident
  - vi. Adding every Tuesday as clinic days in November
  - vii. Legal counsel drafting a contract between OIHCD/OICF for future expense reimbursement
  - viii. “Soft Launch/opening” event for at the airport center location – Friday November 1<sup>st</sup> @ 4:00 PM for partner organizations leaders/boards
- f. **Other Items:**
  - i. Dementia Friendly Orcas updates – Chelsie G
  - ii. Community Health Initiatives Project Management Support
  - iii. Opal Kidder Way MOU reviewed by legal and signed

## VII. **Old Business**

- a. **Island Health Contract Negotiations**
- b. **OIHCD Public Records Policy**
  - i. **Potential Action:** Approve amended Public Records Policy
- c. **OIHCD Records Management Policy**
  - i. **Potential Action:** Approve amended Records Management Policy
- d. **DentAll Facility Use Agreement**
  - i. **Potential Action:** Approve counter-signing of facility use agreement
- e. **Policy Review Schedule**

**VIII. New Business**

a. **Accounting Support for Auditors Office changes**

- i. Review Quotes
- ii. Committee/commissioners need to interview accountants based on forecasted expense?

b. **Review upcoming board meeting schedule – select Budget/Levy Hearing date**

Thursday October 17<sup>th</sup>, Wednesday October 23<sup>rd</sup>, Wednesday November 6<sup>th</sup>, Wednesday November 13<sup>th</sup>, Wednesday November 20<sup>th</sup>

**IX. OIHCD 2025 Draft Budget Review**

- a. **OCRC proposal**
- b. **Review previous project proposals**

**X. Public Comment**

President Zoeller

*Meeting participants will be asked to raise their hand and will be called on to deliver their comment*

**XI. Upcoming Meetings & Activities - Information**

- a. **OIHCD & IPC – O Operations Committee Meeting – Monday October 14<sup>th</sup> 9:30 AM**
- b. **OIHCD Special Board Meeting – Communications Workshop – Thursday Oct 17<sup>th</sup> 5 PM**
- c. **OIHCD Regular Board Meeting – Wednesday October 23<sup>rd</sup> 5– 7 PM**

**XII. Adjourn – Action**

President Zoeller