

SJCPHD#3: Orcas Island Health Care District  
Regular Board Meeting – Minutes  
August 27<sup>th</sup>, 2024



**Orcas Island Health Care District**  
**Minutes of the August 27, 2024**  
**Board of Commissioners**  
**Regular Board Meeting**

**Commissioners Present:**

Dave Zoeller  
Diane Boteler – joined at 5:05 pm  
Pegi Groundwater  
Chelsie Guilford  
Mark Salierno

**Staff:**

Chris Chord, Superintendent  
Ellen Fraser, Administrative Assistant

**I. Call To Order – Regular Board Meeting**

President Zoeller called the August 27<sup>th</sup> Regular Board Meeting to order at 5:01 p.m. with a quorum of commissioners present.

**II. Regular Meeting Public Comment**

No Public Comment.

**III. Consent Agenda**

**Motion to approve** the following consent agenda made by Commissioner Groundwater; seconded by Commissioner Salierno. Motion approved 4 - 0.

- a. **Regular Board Meeting Minutes – 07/23/2024**
- b. **Special Board Meeting Minutes – 08/14/2024**
- c. **AP Voucher Report – 08/06/2024 - \$15,890.58**
- d. **AP Voucher Report – 08/20/2024 – \$2,547.00**

**IV. Superintendent Report**

Superintendent Chord provided an update on the July financials, the Finance Committee, and the Building Committee. The Commissioners discussed and clarified the Deye Lane asphalt project. The Superintendent also provided updates on the Communication Committee highlighting that Sunshine Communications will present a communication plan to the board at the September Board Meeting. Superintendent Chord reported that the Operations, Quality, Medical Directors and After-Hours Committees met and the Commissioners discussed highlights from those meetings.

Superintendent Chord provided an update on the Dental Project and introduced an alternative location available to house the Dental Program. Commissioner Guilford provided an update on the Dementia Friendly Orcas Committee.

**V. Old Business**

- a. The OIHCD Public Records and Records Management Policies will be reviewed by legal and brought back to the board in September.

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b. **Resolution 2024-03: Adopting Revised Regular Board Meeting Schedule for the Remainder of 2024**

**Motion to adopt** resolution, with Commissioner Groundwater’s modifications, made by President Zoeller; seconded by Commissioner Salierno. Motion approved 5 – 0.

c. **Deye Ln Paving Contract**

**Motion to authorize** Superintendent Chord to sign contract to asphalt major portion of road with extension that goes past parking area, but not parking area, made Commissioner Groundwater, seconded by Commissioner Guilford. Approve 5 – 0.

d. **Dental Clinic Lease Space**

**Move to authorize** Superintendent Chord to sign the lease of B103 Airport Center after legal review, as amended by Superintendent Chord, made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion approved 5 - 0.

Facility Use Agreement with DentALL PLLC will be brought forward to September Board Meeting.

**VI. New Business**

a. **Community Health Initiatives Project Management Support SBAR**

Superintendent Chord introduced the idea of a part-time project manager role, supported with a possible district court funding grant. The Commissioners discussed the potential role and requested clarification at a future meeting.

**VII. OIHCD 2025 Draft Budget Review**

Superintendent Chord reviewed the 2025 Orcas Island Health Care District Draft Budget with the Commissioners.

**VIII. Public Comment**

No Public Comment.

**IX. Adjourn**

**Motion to adjourn** the August 27<sup>th</sup> Regular Board Meeting made by Commissioner Groundwater; seconded by Commissioner Salierno. Motion approved 5 - 0. Regular Board Meeting adjourned at 7:34 p.m.

**Minutes approved this 7<sup>th</sup> day of October, 2024.**

A handwritten signature in blue ink, appearing to read "M. Salierno", written over a horizontal line.

Attest: Mark Salierno, OIHCD Board Secretary