

SJCPHD#3: Orcas Island Health Care District
Regular Board Meeting – Minutes
April 23rd, 2024



Orcas Island Health Care District Minutes of the April 23, 2024 Board of Commissioners Regular Board Meeting

Commissioners Present:

Dave Zoeller
Diane Boteler
Pegi Groundwater
Chelsie Guilford
Mark Salierno

Staff:

Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Regular Board Meeting

President Zoeller called the April 23rd Regular Board Meeting to order at 5:01 p.m. with a quorum of commissioners present.

II. Regular Meeting Public Comment

No Public Comment.

III. Consent Agenda - Commissioner Groundwater requested the 3/26/2024 Regular Board Meeting minutes be removed from the consent agenda.

Motion to approve the following consent agenda made by Commissioner Guilford; seconded by Commissioner Boteler. Motion approved 5 - 0.

- a. **AP Voucher Report – 04/02/2024 - \$8,783.64**
- b. **AP Voucher Report – 04/16/2024 - \$14,056.39**

IV. Superintendent Report

Superintendent Chord provided an update on the March financials, the Communications Committee, and the Operations Committee. He also provided an update on the Building Committee and Finance Committee, including a summary of the 2023 Financial Review meeting with Island Health.

Superintendent Chord provided an update on the DOH Oral Health Grant, including positive conversations with the DOH and Medicaid.

V. Old Business

a. Rules for Conduct of Commissioner Meetings Policy

Move to adopt the Rules for Conduct of Commissioner Meetings Policy with the changes shown on the copy provided to the Board, with two additional changes discussed in the

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meeting, made by Commissioner Groundwater; seconded by Commissioner Boteler. Motion approved 5 - 0.

b. Updated schedule for OIHCD policy review priority

The review of the Procurement policy has been tabled to the June 25 Regular Board Meeting to permit time to review changes to the procurement rules made by the recently ended legislative session. The Ethics and Conflicts of Interest policies will be reviewed at the May 28 Regular Board Meeting.

c. Approval of 3/26/2024 Minutes

Motion to approve the 3/26/2024 Regular Board Meeting Minutes, with the changes discussed in the meeting, made by Commissioner Groundwater; seconded by Commissioner Guilford. Commissioner Boteler abstained. Motion approved 4 - 0.

VI. New Business

a. Health Advisory Committee

The commissioners discussed requests from community organizations to establish a Health Advisory Committee but took no action.

b. Governance Committee

The committee will present the Board self-assessment results at the May 28 Regular Board Meeting.

c. Clinic Storage Rental

The Building Committee will assess the need for the clinic storage container rental and provide their recommendation to the Board.

VII. Public Comment

No Public Comment.

VIII. Adjourn

Motion to adjourn the April 23rd Regular Board Meeting made by Commissioner Groundwater; seconded by Commissioner Boteler. Motion approved 5 - 0. Regular Board Meeting adjourned at 6:58 p.m.

Minutes approved this 28th day of May, 2024.

A handwritten signature in blue ink, appearing to read "M. Salierno", positioned above a horizontal line.

Attest: Mark Salierno, OIHCD Board Secretary