Orcas Island
Health Care
D i s t r i c t

Orcas Island Health Care District

Minutes of the October 7, 2024
Board of Commissioners
Special Board Meeting

Commissioners Present:
Dave Zoeller
Pegi Groundwater - joined at 5:02 pm
Chelsie Guilford
Mark Salierno
Diane Boteler

Staff:
Chris Chord, Superintendent
Ellen Fraser, Administrative Assistant

I. Call To Order – Special Board Meeting
President Zoeller called the October 7th Special Board Meeting to order at 5:00 p.m. with a quorum of commissioners present.

II. Public Comment
No public comment.

III. Communications Strategy Introduction
Mary Kay Clunies-Ross of Sunshine Communications presented an overview of a communications plan for OIHCD to raise awareness of the public hospital district.

IV. Consent Agenda
Motion to approve the following consent agenda made by Commissioner Salierno; seconded by Commissioner Guilford. Motion approved 5 - 0.
  a. **Regular Board Meeting Minutes – 08/27/2024**
  b. **Special Board Meeting Minutes – 09/19/2024**
  c. **AP Voucher Report – 09/03/2024 - $21,699.19**
  d. **AP Voucher Report – 09/17/2024 – $13,668.36**
  e. **AP Voucher Report – 10/01/2024 - $136,364.44**

V. Superintendent Report
Superintendent Chord provided an update on the August financials that included the clinic road/parking lot asphalt project. He reported on the Building Committee, the Finance Committee and the Operations committee. He mentioned an Island Health class at the senior center focusing on Heart Health on October 23rd.

Superintendent Chord updated the board on the Dental program; reporting that the first clinic will be held at the new Airport Center location on October 25th. He also informed the board that the contract between OIHCD and OPAL (Kidder Way Project) was reviewed by our legal counsel and signed. Commissioner Guilford updated the board on the Dementia Friendly Orcas Committee

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VI. Old Business

a. Island Health Contract Negotiations
Commissioner Salierno updated the board on the Island Health contract negotiations. The next meeting will be Friday, October 11th.

b. OIHCD Public Records Policy and OIHCD Records Management Policy
Motion to approve the amended Public Records and Records Management Policies as presented, except delete clause for public records request to be made orally, made by Commissioner Groundwater; seconded by Commissioner Zoeller. Motion approved 5 - 0.

c. DentAll Facility Use Agreement
Motion to approve signing of the Facility Use Agreement made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion approved 5 - 0.

d. Policy Review Schedule
Debt policy to be reviewed at the October 23rd regular meeting

VII. New Business

a. Accounting Support for Auditors Office changes
Two accounting firms provided quotes for start-up of accounting system and ongoing support/advising. Superintendent Chord will bring full costs, including accounting software to October 23 Regular Meeting.

b. Review upcoming board meeting schedule – select Budget/Levy Hearing date
Commissioners discussed the upcoming board meeting schedule to finalize budget and levy notification requirements.

VIII. OIHCD 2025 Draft Budget Review

a. OCRC proposal
The Board discussed the OCRC proposal stating that they may support a project but would not support a staffing position.

b. Review previous project proposals
Superintendent Chord provided clarification on the proposed 2025 budget and commissioners discussed the proposed budget. Commissioners also discussed two project proposals and provided recommendations to Superintendent Chord to clarify the proposals.

IX. Public Comment
No public comment.

X. Adjourn
Motion to adjourn Special Board Meeting made by Commissioner Groundwater; seconded by Commissioner Guilford. Motion approved 5 - 0. Special Board Meeting adjourned at 7:43 p.m.

Minutes approved this 23rd day of October, 2024.

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Attest: Mark Salierno, OIHCD Board Secretary