

San Juan County Public Hospital District #3
Dba Orcas Island Health Care District

**Board of Commissioners
Regular Meeting - REMOTE**

September 15, 2020
5:00 pm – 7:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86572387366>

Dial by Phone:+1 253 215 8782

Meeting ID: 865 7238 7366

AGENDA

IMPORTANT NOTICE REGARDING PUBLIC COMMENT

Opportunities to provide Public Comment at the start of the meeting continue to be limited to submitting written comment to our Superintendent by 3 pm the day of the meeting. Email comments to annep@orcashealth.org and the Superintendent will read all comments at the meeting. Please include your full name and all comments will continue to be subject to the normal three-minute limitation. The information you provide may be subject to disclosure pursuant to Washington State's Public Record Act, chapter 42.56 RCW. If there are comments that you would like to make following discussion during the meeting, the Public Comments item at the end of the Agenda will be handled via the Chat function on Zoom. The Superintendent will read comments presented in the Chat box similar to how emailed comments will be handled. We appreciate your understanding as we continue trying to accommodate Public Comment in the most convenient way for the community.

- I. **Call to Order - Action** Comm. Fralick
- II. **Public Comment - Information** Comm. Fralick
The Superintendent will read any comments received via email.
- III. **Consent Agenda** Comm. Fralick
 - a. **Regular Board Minutes – September 1, 2020 (attachment)**
 - b. **AP Voucher Report**
- IV. **Committee Reports - Information**
 - a. **Negotiations Committee** Comms. Groundwater/Lange
 - i. Status of Agreement and ongoing discussions with Island Hospital
 - ii. Equipment List from Island Hospital
 - iii. Negotiations Timeline

- b. **Building Committee** Comms. Groundwater/Fralick
 - i. Report on roof and HVAC projects
 - ii. Decision on filtration system
- c. **Finance Committee** Comms. Fralick/Miller
 - i. OFHC: FY'21 budget update
 - ii. UW Medicine: FY '21 budget update
 - iii. Updated 5-year Financial Projections - status
 - iv. Status of GO Bond with WAFed
- V. **Old Business**
 - a. **Nell F. Brown Charitable Remainder Unitrust – update** Superintendent Presson
 - b. **OMF Safety Deposit Box** Comm. Lange
- VI. **New Business** Comm. Groundwater
 - a. **Personnel Policy – vacation accrual**
- VII. **Operations Report** Superintendent Presson
 - a. **2021 Budget - update**
 - b. **Admin Assistant Job Description (attachment)**
- VIII. **Public Comment - Information** Superintendent Presson
- IX. **Upcoming Meetings - Information** Comm. Fralick
 - a. **UW Clinic Staff Meeting 10/2**
 - b. **Regular Board Meeting – 10/06**
 - c. **UW Monthly Ops Meeting 10/09**
 - d. **Regular Board Meeting – 10/20**
- X. **Future Topics/Activities - Information** Comm. Fralick
 - a. **Policies**
 - i. **Records Management and Technology Policy – Q'4 2020**
 - ii. **Fixed Asset Management Policy – Q'4 2020**
 - iii. **Communications and Social Media Policy – Q'4 2020**
 - b. **Community Communication & Engagement**
 - i. **Timing/structure/topics for articles**
 - c. **Operations/Administrative**
 - i. **Review of Bylaws and Meeting Code of Conduct – Q'4**
 - d. **Board Process - TBD**
 - i. **Ways to improve and strengthen the Board's process & working with staff**
 - ii. **Board Successions Planning**
- XI. **Adjourn – Action** Comm. Fralick