

**Orcas Island Health Care District**  
**Board of Commissioners - REGULAR Meeting Minutes**  
**REMOTE BOARD MEETING**  
**July 26<sup>th</sup>, 2022**  
**5:00 – 7:00 p.m.**

**Commissioners Present (via Zoom):**

Pegi Groundwater, President  
Diane Boteler – arrived at 5:15  
Marie Michnich  
Carolyn Fiscus

**Staff (via Zoom):**

Tom Eversole, Interim Superintendent  
Kim Kimple, Administrative Assistant

**Commissioners Absent:** Dave Zoeller

**I. Call to Order**

President Groundwater called the June 28<sup>th</sup>, 2022 meeting to order at 5:00 p.m. with a quorum including three Commissioners present. Commissioner Boteler later arrived at 5:15 p.m. The District will continue to meet virtually in accordance with the OPMA and Proclamation 20-05 to protect the health of the community, commissioners, and staff.

**II. Public Comment**

President Groundwater

Tom shared comments he received regarding Island Primary Care – Orcas.

Laurie Gallo invited commissioners to come share information about the District with the Opal Commons neighborhood.

Bob Thomas shared his positive experience with Island Primary Care – Orcas.

**III. Quarterly Island Health Update**

Elise Cutter, IH CEO

- a. Elise Cutter CEO of Island Health shared progress made since the last quarterly update. The report is available online.

**IV. Consent Agenda – Action**

President Groundwater

- a. Regular Board Minutes – 06/28/2022
- b. Payroll – 06/24/2022
- c. AP Voucher Report – 06/28/2022
- d. AP Voucher Report – 07/12/2022
- e. Payroll – 07/25/2022

**MOTION to approve** the Consent Agenda by Commissioner Michnich; second by Commissioner Fiscus. Motion passed, 3-0.

- V. Operations Report** Interim Superintendent Eversole
- a. **Financial Report**
    - i. The May and June 2022 financial report was presented.
  - b. **Strategic Planning, surveys, focus groups, timeline**
    - i. Focus groups continue and are being held in English and Spanish. The survey results are online. The District will proceed with a strategic planning process with the facilitator.
  - c. **Generator and Fire Alarm**
    - i. The District continues the process of seeking bids for both the generator and fire alarm projects.
  - d. **Deye Lane Repair**
    - i. Next steps in the Deye Lane repair project include gathering traffic data to determine the prorated amount for repairs to each section of road. This process will satisfy easement agreements and distribute equitable cost-sharing of the project in accordance with the agreements.
  - e. **Landscaping**
    - i. The landscaping maintenance schedule will increase during the summer months to accommodate seasonal growth.
  - f. **Office Space**
    - i. The District continues to search for a new office space.
  - g. **Joint Committees with IH**
    - i. Committees with similar topics and members are being combined to streamline meeting dates and times.
  - h. **Superintendent Search**
    - i. Herd Freed and Hartz is in the final draft phase of compiling information for a nationwide search for a new Superintendent.
- VI. New Business** President Groundwater  
None.
- VII. Old Business** President Groundwater

- a. **Strategic Planning**
  - i. The Board discussed the schedule, objectives and measuring metrics for completion of the strategic planning process.
- b. **Holidays**
  - i. The Board reviewed current personnel holidays, and decided not to make any changes.
- c. **Joint Committee assignments**
  - i. Discussion about merging committees with similar interests and members.

**VIII. Committee and Work Group Reports**

- a. **Building Committee** Commissioner Fiscus
  - i. Covered in Operations report.
- b. **Medical Director's Joint Group** Commissioner Boteler
  - Discussion included increased access, and request for addition of new equipment, including a portable ultrasound machine.

**IX. Public Comment** President Groundwater  
None.

**X. Upcoming Meetings & Activities - Information** President Groundwater

- a. **Special Board Meeting – August 4, 2022 – Facilitated Strategic Planning**
- b. **Regular Board Meeting – August 23, 2022**

**XI. Adjourn - Action** President Groundwater  
**MOTION to adjourn** by Commissioner Michnich; second by Commissioner Boteler. Motion passed, 4-0. The meeting adjourned at 6:20 p.m.

Minutes approved this \_\_\_\_ day of \_\_\_\_August\_\_\_\_, 2022.

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Attest: Diane Boteler, OIHCD Board Secretary